***Justification Letter***

*Trying to convince your manager to let you attend the event? We have created a customisable template you can use to prove the value of attending.*

Dear [your manager’s name],

I’d like your permission to attend AWS Summit Sydney 2023, it is a free, in person event and is designed to educate me about AWS products and services, and help me to accelerate my cloud skills. This free event takes place on Tuesday 4 April at the International Convention & Exhibition Centre in Sydney.

Attending AWS Summit Sydney will be beneficial for my personal growth, as well as building our company’s cloud knowledge. Specifically, I hope to:

* Learn more about core AWS services
* Be the first to hear about new AWS products and features
* Get educated on technical best practices with over 40+ sessions on topics such as data & analytics, machine learning & AI, migration, security, app modernization, customer experience, sustainability, operational excellence, and industry solutions.
* Find answers to our development questions and learn technical tips and tricks from AWS architects, engineers, product leads, and expert users

Below is an estimated breakdown of costs:

Airfare estimate:   
Hotel & transfer:  
Total investment:

After attending AWS Summit, I will circulate a report that will include a summary of my learnings plus a set of recommendations to increase our team’s productivity and maximise our cloud investment.

Thank you for considering my request and I look forward to your reply,

[your name]