

Managing Savings Plan and Reserved Instance Notifications

1. Within your AWS management console, search '**Cost Explorer**'.

1-25 (655)	Results per page: 25 ▼ Sort by: Relevance ▼
	AWS Cost > Management
	Home
	Cost Explorer
	Reports
	Budgets
Within the navigation	Cost Anomaly Detection
nane under ' Savings Plans '	Rightsizing recommendations
select ' Overview '.	Savings Plans
	Inventory
	Recommendations
	Purchase Savings Plans
	Utilization report
	Coverage report
	Cart 0



3. Within the 'Overview' page, select 'Manage alert subscriptions'.



4. On the 'Manage alert subscriptions' page you're able to select how far in advance of the end date you want to receive notifications (1, 7, 20, or 60 days) and type in the email addresses that you want to receive the alerts.

Expiring and queued Savings Plans
The notification preferences when your Savings Plans are nearing the expiration date, or when a purchase date is approaching.
Alert frequency
Select all of the days you want to be notified before your Savings Plans expires or approaches the purchase date.
🗌 1 day
7 days
✓ 30 days
G0 days
Email recipients
Use a comma to separate between email addresses. You can have up to 10 email recipients.
ichadaa @amazan.com

5. Click 'Save' to save your selections. A green bar will appear at the top of the page confirming.



1. Within your AWS management console, search '**Cost Explorer**'.

1-25 (655)	Results per page: 25 ▼ Sort by: Relevance ▼
	AWS Cost > Management
	Home
	Cost Explorer
	Reports
	Budgets
	Cost Anomaly Detection
	Rightsizing recommendations
Vithin the navigation pane Inder ' Reservations ', select	Savings Plans
Overview'.	Reservations
	Recommendations
	Utilization report
	Coverage report

3. Within the 'Overview' page, select 'Manage alert subscriptions'.



4. On the 'Manage alert subscriptions' page you're able to select how far in advance of the end date you want to receive notifications (1, 7, 20, or 60 days) and type in the email addresses that you want to receive the alerts.

Expiring reservation alerts
The notification preferences when your reservations are nearing the expiration date.
Alert frequency
Select all of the days you want to be notified before your reservation expires.
On the day of expiration
✓ 7 days
30 days
60 days
Email recipients
Use a comma to separate between email addresses. You can have up to 10 email recipients.
johndoe@amazon.com

 Click 'Save' to save your selections. A green bar will appear at the top of the page confirming.

